



NATIONAL UNIVERSITY OF SINGAPORE STUDENTS' UNION

NUSSU Secretariat, Yusof Ishak House, 31 Lower Kent Ridge Road, Singapore 119078
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Constituent Club Management Committee Election Regulations

Regulations for the Election of Constituent Club/Body Management Committee Members

Revised Edition March 2021

Part I – Preliminary

Citation

1. These Regulations may be cited as the Constituent Club Management Committee Election Regulations.

Interpretation

2. In these Regulations, unless it is otherwise provided, or the context otherwise requires –
 - (1) All words shall have the meanings provided in the NUSSU Constitution.
 - (2) “Election” refers to the general process of selecting student members to serve as NUSSU Executive Committee members, NUSSU Council members, Constituent Club Management Committee members etc., and includes (but is not restricted to) the types of elections defined below.
 - (3) “NUSSU Executive Committee Representative Elections” or “NUSSU Exco Rep Elections” refers to the elections held by Constituent Clubs to elect Constituent Club members to the NUSSU Executive Committee.
 - (4) “Management Committee Elections” refers to elections held by Constituent Clubs to elect their respective Management Committees.
 - (5) “Annual Election” refers to the regular, scheduled elections that are the bulk of the elections held every year to select new NUSSU Executive Committee Representatives and Constituent Club Management Committee members.
 - (6) “By-Election” refers to elections held outside of the regular election cycle to fill vacant NUSSU Executive Committee Representative and Constituent Club Management Committee seats
 - (7) “Council Election” refers to the internal elections held by the NUSSU Council to designate newly-elected NUSSU Executive Committee Representatives as NUSSU Executive Committee *Officers*.



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- (8) "Union Election Committee" refers to the committee overseeing elections and supervising the Constituent Club Election Committees. The Union Election Committee shall be formed by members of the outgoing Union Council.
- (9) "Constituent Club Election Committee" refers to the election committees immediately in charge of administering elections in the respective Constituent Clubs. The Constituent Club Election Committee shall be formed by members of the outgoing Constituent Club Management Committee.
- (10) "Day(s)" refers to calendar day(s) unless stipulated otherwise.

Amendment

3. A Motion seeking to amend or remove any provision of these Regulations shall not be passed unless it has been supported by the votes of:
 - (1) Not less than half of the total number of Voting Council Representatives present during a Council Meeting, or
 - (2) Not less than two-thirds of the total number of Union Members present during a General Meeting of the Union.
4. For the purposes of section 3, amendment of provisions includes addition, amendment and/or repealing of provisions.

Legislative History

5. This Regulation was first enacted on 27 July 2013 and amended on 5 February 2014, 1 August 2015, 18 June 2016, 25 May 2019 and 27 March 2021.

Sources of Law for Management Committee Elections

6. The sources of law for Management Committee Elections shall be found in the following sources in descending order of supremacy:
 - (1) The NUSSU Constitution;
 - (2) The NUSSU Executive Committee Election Regulations;
 - (3) The respective Constituent Club's Constitution;
 - (4) Standing Orders of the Union Election Committee;



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- (5) Standing Orders of the Constituent Club Election Committee;
 - (6) Other valid written sources of laws stipulated by the Union Election Committee, the respective Constituent Club Election Committee and Union Council; and
 - (7) Other valid written sources of laws stipulated by the Union.
7. Any source of law for Management Committee Elections which is inconsistent with a more supreme source of law shall be void, but only to the extent of the inconsistency.
- (1) The Constitution, regulations, rules and procedures stipulated by a Constituent Club and/or its Election Committee shall be binding on that Constituent Club only and shall not be applicable to any other Constituent Club.
 - (2) All Constituent Clubs may prescribe additional regulations, rules or procedures on Management Committee Elections. However, they shall be deemed inconsistent if such rules, regulations or procedures contravene or derogate from the provisions of more supreme sources of law.
 - (3) The Union Election Committee shall be entitled to disregard the validity of the Constituent Club Constitution, Standing Orders of the Constituent Club Election Committee, and procedures prescribed by the Constituent Club if that Constituent Club failed to submit written copies of the Constitution, Standing Orders and/or procedures to the Union Election Committee before the commencement of that Constituent Club's Nomination Period.

Scope

8. These Regulations shall apply to both annual Elections and By-Elections for the election of Constituent Club Management Committee members.
- (1) For the avoidance of doubt, these Regulations shall not apply to the election of NUSSU Executive Committee Representatives. The election of NUSSU Executive Committee Representatives shall be governed by the NUSSU Executive Committee Representative Election Regulations.



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Structure of Regulations

9. This Regulation shall be divided into the following parts:
 - (1) Part I – Preliminary
 - (2) Part II – Election Committees
 - (3) Part III – Election Process
 - (4) Part IV– Physical Voting Procedures and Formats
 - (5) Part V – Online Voting Procedures and Format



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Part II – Election Committees

The Constituent Club Election Committees

10. Each Constituent Club shall form an Election Committee to conduct the elections of its Management Committee members.
 - (1) A new Constituent Club Election Committee may be convened for an election only where the date of the relevant election is more than one (1) calendar month after the previous election.

11. Each Constituent Club Election Committee shall comprise of one (1) Returning Officer and two (2) Election Officers.
 - (1) The Returning Officer shall be the Chairperson of the Election Committee and the Election Officers shall assist the Returning Officer.
 - (2) No member of the Constituent Club Election Committee shall stand for election to that Constituent Club's Management Committee, or to its NUSSU Executive Committee Representatives.
 - (3) No member of the Constituent Club Election Committee shall be a proposer or seconder for any candidate's nomination for that Constituent Club's Management Committee and that Constituent Club's NUSSU Executive Committee Representative.
 - i. *Illustration 1 – A person may sit on the Election Committee of Constituent Club A and be an election candidate for Constituent Club B's Management Committee and/or NUSSU Executive Committee Representative(s).*
 - ii. *Illustration 2 – A person may sit on the Election Committee of Constituent Club A and propose or second the nomination forms of an election candidate for Constituent Club B's Executive Committee Representative(s).*

Duties and Powers of the Constituent Club Election Committees

12. Each Constituent Club Election Committee shall:
 - (1) Supervise and conduct the Management Committee elections of its Constituent Club according to the sources of law stipulated in section 6.



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- (2) Give notice of its Management Committee elections to the student members of the Constituent Club, no less than seven (7) days before the start of the Nomination Period.
- (3) Announce to members of the Constituent Club the dates, times, place(s), and method(s) of receiving nomination forms. Such dates and times shall be the end of the Nomination Period for that Constituent Club.
- (4) Announce to members of the Constituent Club the results of Management Committee elections no later than two (2) days after its conclusion.
- (5) Announce to its Constituent Club's Members the results of Internal Elections of the Management Committee no later than two (2) days after its conclusion.
- (6) Announce to its Constituent Club's Members the results of Direct Elections of the Management Committee no later than two (2) days after its conclusion.
- (7) Keep a register of voters and all voting ballots, whether valid or invalid, and deposit them with the Union Election Committee for safekeeping and inspection when necessary.
- (8) Be responsible for ensuring the fairness and transparency of their Constituent Club's elections.

13. Each Constituent Club Election Committee shall have the power to:

- (1) Accept the withdrawal of any candidate, at any point in time, from the start of the Nomination Period to the conclusion of the entire election process.
- (2) Declare the election of any candidate of its Constituent Club Management Committee invalid due to any procedural irregularities according to the sources of law stipulated in section 6.
- (3) Investigate any alleged instances of foul play, unfair practices, or any conduct prejudicial to the spirit of fair and transparent elections, and disqualify any candidate found to be involved in such conduct.
- (4) Make discretionary decisions, in the conduct of elections, that encourage the spirit of a free, fair and transparent election. If such discretionary decisions are inconsistent with any source of law specified in section 6, the discretionary decision shall be voided, to the extent of the inconsistency.



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- (5) Adjudicate all disputes raised by any Management Committee candidate according to the procedures prescribed by the sources of law stipulated in section 6.

The Union Election Committee

14. The conduct of elections by the Constituent Club Election Committee shall be supervised by the Union Election Committee as constituted in Sections 12 to 16 of the NUSSU Executive Committee Representative Election Regulations.

Duties and Powers of the Union Election Committee

15. The Union Election Committee shall:
 - (1) Supervise the conduct of elections by each Constituent Club Election Committee.
 - (2) Adjudicate any disputes between candidates and the Constituent Club Election Committees. The Union Election Committee's adjudication shall be final.
 - (3) Announce to the Union members restrictions on campaigning areas, if any.
 - (4) Conduct Council Elections during the first Council Meeting of the incoming Council pursuant to the sources of law specified in section 6.
 - (5) Give notice of the date, time, place of the first Council Meeting of the incoming Council (including the Council Elections) no less than seven (7) days before the date and time of the first Council Meeting.
 - (6) Announce to Union members the results of Council Elections no later than two (2) days after its conclusion.
 - (7) Be responsible for ensuring the fairness and transparency of all elections.

16. The Union Election Committee shall have the power to:
 - (1) Review any decisions made by the Constituent Club Election Committees in the course of administering the Elections, including the election of any candidate as a NUSSU Executive Committee Representative and Constituent Club's Management Committee member.
 - i. The Union Election Committee shall be allowed to commence a review (1) on its own discretion or (2) upon appeal by any candidate whose



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- nomination and election has been declared invalid by that Constituent Club's Election Committee.
- ii. The Union Election Committee's review shall be based on the sources of law specified in section 6.
 - iii. The Union Election Committee shall exercise its discretion only where the circumstances are those not provided for in the sources of law specified in section 6.
 - iv. The Union Election Committee's decision shall be final and binding.
- (2) Adjudicate any and all disputes raised by candidates, Constituent Club Election Committees, and/or student members of the Union, or Constituent Clubs according to the procedures prescribed by the sources of law specified in section 6. The Union Election Committee's decision shall be final and binding.
 - (3) Investigate any alleged instances of foul play, unfair practices, or any conduct prejudicial to the spirit of fair and transparent elections, and disqualify any candidate found to be involved in such conduct.



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Part III – Election Process

The Election Process

17. The election process shall consist of the following main components:
- (1) Campaigning Period
 - (2) Nomination Period
 - (3) External-Internal Elections; or
 - (4) Direct-Internal Elections; or
 - (5) Direct-External Elections

Election Publicity

18. The Union and every Constituent Club shall publicise, using reasonable means, to their respective Members, the following:
- (1) The members of the Union Election Committee and Constituent Club Election Committee,
 - (2) Start and end dates of the Nomination Period, and
 - (3) For a Constituent Club employing External-Internal Elections:
 - i. The External Elections date(s),
 - ii. The results of the External Elections,
 - iii. The Internal Elections date(s), and
 - iv. The results of the Internal Elections.
 - (4) For a Constituent Club employing Direct-Internal or Direct-External Elections:
 - i. The Elections date, and
 - ii. The results of the Elections.



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Nomination Period

19. There shall be a Nomination Period during which interested candidates may be nominated for elections. The Nomination Period shall last a minimum of seven (7) days.
20. The date(s), time(s), place(s), and method(s) of receiving nomination forms shall be made known to the respective Constituent Club's members. Such date(s) and time(s) shall be the end of the Nomination Period for that Constituent Club.
21. All candidates nominated for election shall have submitted the required nomination forms, according to the procedures as prescribed by the Constituent Club Election Committee and requirements as prescribed by sources of law stipulated in section 6, by the end of the Nomination Period.
22. Each set of nomination forms shall have a proposer and a seconder.
 - (1) The proposer and seconder for each set of forms shall not be the same person.
 - (2) A member may propose or second more than one (1) set of nomination forms.
 - (3) No candidate shall propose or second their own nomination.
 - (4) For candidates seeking to represent Faculty Constituent Bodies, each nomination shall be proposed or seconded by student members of the relevant Faculty Constituent Body.
 - (5) For candidates seeking to represent Constituent Bodies listed in Article 2.6(12)-2.6(15) of the NUSSU Constitution, each nomination shall be proposed or seconded by an outgoing Management Committee member of the respective Constituent Clubs.
23. Any candidate whose nomination forms are rejected by their respective Constituent Club Election Committee may request a review by the Union Election Committee pursuant to its powers under section 16(1).
 - (1) The rejection of the candidate's nomination forms shall be made known to the candidate no more than one (1) day after the end of the nomination period. The request to review such decision shall be made by the candidate no more than two



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(2) days after he is notified. The Union Election Committee must accept properly amended forms and validate the candidate's nomination provided that the necessary amendments are made no more than three (3) days after the candidate is notified. Any nomination form that is not amended within three (3) days after the candidate is notified shall be null and void.

- (2) Management Committee Elections shall be held on the stipulated date(s) as determined by the Constituent Club Election Committee. Any review(s) of the candidate nomination shall not affect the stipulated date(s).
- (3) For the avoidance of doubt, the validity or invalidity of nomination form(s) is a question of procedural regularity/irregularity.

Type of Election System

24. Each Constituent Club shall only opt to employ either External-Internal Elections, Direct-Internal Elections, or Direct-External Elections.
 - (1) In the absence of an express stipulation, that Constituent Club shall be deemed to be employing External-Internal Elections.
25. A Management Committee candidate's failure to be elected shall not preclude him from being co-opted into the Management Committee at a subsequent date.

External Elections

26. The election, of a Constituent Club employing External-Internal Elections, that chooses or ratifies the nominated candidates as members of the Constituent Club's incoming Management Committee shall be known as the *External Elections* of that Constituent Club.
27. Candidates for the Management Committee shall be elected on different ballots from candidates for the NUSSU Executive Committee Representative.
 - (1) For online ballots, the candidates for the NUSSU Executive Committee Representatives shall be presented on a separate online page from the candidates for the Constituent Club Management Committee.
 - (2) For physical ballots, the candidates for the NUSSU Executive Committee Representatives shall be presented on a separate page/physical ballot from the



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candidates for the Constituent Club Management Committee.

28. At the end of the Nomination Period, if the total number of candidates nominated is less than, or equivalent to, the number of vacancies for that Constituent Club's Management Committee, the Constituent Club Election Committee shall hold a Vote of Confidence. Otherwise, a Contested Vote shall be held.
 - (1) For the avoidance of doubt, the number of candidates refers to the number of individual candidates, not the number of groups of candidates.
29. The duration of External Elections shall be no less than one (1) day and no more than three (3) days. The External Elections shall be held on consecutive days.
30. The first day of External Elections shall be held no less than three (3) days and no more than seven (7) days after the end of the entire Nomination Period. This intervening period between the end of the Nomination Period and the start of External Elections shall be the campaigning period for the candidates. There shall be one (1) day set aside for cooling-off before the voting day.
31. For External Elections, each Constituent Club shall opt to conduct either physical voting or online voting but not both.
 - (1) For physical voting, the procedures and formats prescribed under Part III shall apply.
 - (2) For online voting, the procedures and formats prescribed under Part IV shall apply.

Voting Thresholds

32. To pass a Vote of Confidence for the Management Committee, each candidate shall secure the approval of no less than half (1/2) of all valid votes cast. The candidates who fail to secure such approval shall be deemed to have failed to be elected.
33. To pass a Contested Vote, the valid votes cast for each Management Committee candidate shall be totalled. The vacancies shall be filled by candidates in decreasing order of total valid votes cast until all vacancies have been filled up. The remaining candidates shall be deemed to have failed to be elected.
 - (1) If there is a tie between 2 or more candidates for a vacancy/vacancies, a runoff Election shall be held to determine which candidate fills the remaining



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vacancy/vacancies.

- i. *Illustration 1: If there is only 1 slot left, the highest number of votes amongst the remaining candidates is 4 votes each and 2 candidates got 4 votes each, there shall be an additional Election held for both candidates to determine which candidate is elected to that slot.*

- (2) Any runoff Election, if necessary, shall be held within three (3) days of the External Elections and shall be held over the duration of one (1) day.

Internal Elections

34. The election, of a Constituent Club employing External-Internal Elections, that designates the Management Committee members, having been chosen or ratified into the Management Committee during External Elections, into the *specific* positions of the Management Committee shall be known as the Internal Elections of that Constituent Club.
35. Internal Elections shall be conducted on the first meeting of the incoming Management Committee.
 - (1) The first meeting of the Incoming Management Committee shall be held no more than seven (7) days after the end of the External Elections.
36. The Internal Elections shall be conducted by the Constituent Club's Election Committee and presided over by the Election Committee's Returning Officer.
37. As the Internal Elections are conducted during a meeting of the incoming Management Committee, the Internal Elections and the meeting shall proceed according to the meeting procedures of the Constituent Club.
 - (1) Absent such procedures, the Constituent Club Election Committee shall use the NUSSU Standing Orders of Meetings under the First Schedule of the NUSSU Meetings regulations.
38. Special Voting Rights may be approved by the Union Election Committee upon the request of a Non-Faculty Constituent Body's Election Committee for the following groups:
 - (1) Chairpersons of subsidiary clubs of the Constituent Body; and
 - (2) Project Directors/Chairpersons of project committees of the Constituent Body.
39. The Union Election Committee shall be empowered to approve or decline, in whole or in part, the request of the Non-Faculty Constituent Body's Election Committee for Special Voting Rights.



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- (1) Should the Union Election Committee decline any part of the request, it shall provide its reason(s) to the Non-Faculty Constituent Body's Election Committee.

40. For the purposes of section 41,
 - (1) A Non-Faculty Constituent Body is any of the Constituent Bodies listed in Articles 2.6(12) to 2.6(15) of the NUSSU Constitution.
 - (2) A subsidiary club is defined as a club established by the Management Committee of the Non-Faculty Constituent Body that is functionally, but not administratively, separate from the Body, and engages in a particular activity that is related to, and supplements, the objectives of the Body.
 - (3) A project committee is a committee that has been appointed by the Management Committee for the proper administration of the Constituent Body.
 - (4) Each vote approved under Special Voting Rights shall be equivalent to one vote.

41. If the Non-Faculty Constituent Body's Election Committee chooses to exercise the option(s) presented in section 41, it must request to extend the Special Voting Rights to all groups within each clause in that paragraph.
 - (1) *Illustration 1 – if the Constituent Body's Election Committee decides to extend Special Voting Rights to subsidiary clubs, then all subsidiary clubs must be extended Special Voting Rights.*

42. If any person is concurrently a member of the Management Committee, a Chairperson of a subsidiary club and/or a Project Director/Chairperson of a project committee, such persons shall only be allowed to exercise one vote when electing each position of the Management Committee. The second and/or third vote(s) from the other appointment(s) shall be delegated to the Vice-Chairperson and/or Vice-Project Director.

43. If the Chairperson/Project Director of a subsidiary club or projects committee is absent, a Vice-Chairperson/Vice-Project Director from the subsidiary club/projects committee shall be delegated as the replacement. If both appointment holders are unable to attend the Internal Election, their voting privileges shall be revoked for that Internal Election.

44. Each position of the Management Committee shall be elected in the order stipulated in the sources of law stated in section 6.

45. For each position in the Management Committee, the following shall be done:



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- (1) The Returning Officer shall open the floor up to nomination of candidates. Each nomination shall be proposed and seconded.
 - i. A candidate may propose, but not second, his own nomination.
 - ii. No single person may propose and second the same candidate. However, a person may propose or second more than one (1) candidate.
 - iii. The nominations shall be subject to the consent of the respective candidates if the candidate did not propose his own nomination.
- (2) If there is more than one (1) candidate for the position, a Contested Vote shall be held. If there is only one (1) candidate for the position, a Vote of Confidence shall be held.
 - i. If there are no candidates for the position, the Returning Officer shall reopen the floor to nomination of candidates.
 - ii. If the second round of nomination fails to produce any candidates, the election of the position shall be adjourned to the next meeting of the Management Committee.
- (3) Each candidate shall have thirty (30) minutes to present followed by thirty (30) minutes of question-and-answer session by the floor, otherwise specified by the Election Committee. The candidates will appear in the order that they are nominated. During the presentation and question-and-answer session by a candidate, the other candidates shall recuse themselves to another physical venue.
 - i. The time for presentation and question-and-answer for each candidate may be extended and such extension shall be approved by the floor.
- (4) After every candidate has presented and finish their respective question-and-answer session, the Contested Vote or Vote of Confidence shall be held for the candidate(s). The candidate(s) shall not have voting rights in these votes.
- (5) For a Contested Vote, the candidate with the most number of valid votes cast shall be deemed elected to that position. For a Vote of Confidence, the candidate shall only be deemed elected if the candidate obtains the approval of no less than half (1/2) of the valid votes cast.
- (6) If the candidate, having faced a Vote of Confidence, fails to secure the necessary approval, the Returning Officer shall restart the process pursuant to section 43(1).
 - i. The candidate who previously failed to secure the approval shall be eligible to be nominated again.



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- ii. If the new process results in a candidate failing to secure a Vote of Confidence, the election of the position shall be adjourned to the next meeting of the Management Committee.

Direct-Internal Elections

46. The election, of a Constituent Club employing Direct-Internal Elections, that chooses or ratifies the Management Committee candidates directly into the specific positions of the Management Committee in the form of an Election Meeting, shall be known as the Direct-Internal Elections of that Constituent Club.
 - (1) An Election Meeting is a meeting of the Club that all members of the Club are eligible to attend and vote in.
 - (2) There shall be no quorum requirements for an Election Meeting.
47. The Direct-Internal Elections shall be conducted by the Constituent Club's Election Committee and presided over by the Constituent Club Election Committee's Returning Officer.
48. The first session of the Election Meeting shall be held no less than three (3) and no more than seven (7) days after the end of the entire Nomination Period. This intervening period between the end of the Nomination Period and the first session of the Election Meeting Elections shall be the campaigning period for the candidates.
49. A Constituent Club's Election Meeting may be held in one (1) or more sessions, provided that all sessions are held within one (1) week.
50. As the Direct-Internal Elections are conducted during an Election Meeting, the Direct-Internal Elections and Election Meeting shall proceed according to the meeting procedures prescribed by the sources of law stipulated by that Constituent Club.
 - (1) Absent such provisions, the Election Committee shall use the NUSSU Standing Orders of Meetings under the First Schedule of the NUSSU Meetings regulations.
51. Each position of the Management Committee shall be elected in the order stipulated in the sources of law stated in section 6.
52. For each position to be filled up, the following shall be done:



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- (1) Only Management Committee candidates which have been validly nominated during the Nomination Period are eligible for nomination during the Election Meeting.
- (2) The Returning Officer shall open the floor up to nomination of candidates. Each nomination shall be proposed and seconded.
 - i. A candidate may propose, but not second, his own nomination.
 - ii. No single person may propose and second the same candidate. However, a person may propose or second more than one (1) candidate.
 - iii. The nominations shall be subject to the consent of the respective candidates if the candidate did not propose his own nomination.
- (3) If there is more than one (1) candidate for the position, a Contested Vote shall be held. If there is only one (1) candidate for the position, a Vote of Confidence shall be held.
 - i. If there are no candidates for the position, the Returning Officer shall reopen the floor to nomination of candidates.
 - ii. If the second round of nomination fails to produce any candidates, the election of the position shall be adjourned to the next meeting of the Management Committee.
- (4) Each candidate shall have thirty (30) minutes to present followed by thirty (30) minutes of question-and-answer session by the floor, otherwise specified by the Election Committee. The candidates will appear in the order that they are nominated. During the presentation and question-and-answer session by a candidate, the other candidates shall recuse themselves to another physical venue.
 - i. The time for presentation and question-and-answer for each candidate may be extended and such extension shall be approved by the floor.
- (5) After each candidate has presented and finish their respective question-and-answer session, the Contested Vote or Vote of Confidence shall be held for the candidate(s). The candidate(s) shall not have voting rights in these votes.
- (6) For a Contested Vote, the candidate with the most number of valid votes cast shall be deemed elected to that position. For a Vote of Confidence, the candidate shall only be deemed elected if the candidate obtains the approval of no less than half (1/2) of the valid votes cast.
- (7) If the candidate, having faced a Vote of Confidence, fails to secure the necessary approval, the Returning Officer shall restart the process pursuant to section 50(1).



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- i. The candidate who previously failed to secure the approval shall be eligible to be nominated again.
- ii. If the new process results in a candidate failing to secure a Vote of Confidence, the election of the position shall be adjourned to the next meeting of the Management Committee.

Direct-External Elections

53. The elections of a Constituent Club that chooses or ratifies the Management Committee candidates directly into the specific positions of the Management Committee in the form of a General Election, shall be known as the Direct- External Elections of that Constituent Club.
 - (1) A General Election is an election of the Club that all members of the Club are eligible to vote in.
54. The Direct-External Elections shall be conducted by the Constituent Club's Election Committee and presided over by the Election Committee's Returning Officer.
55. The first day of the General Election shall be held no less than three (3) and no more than seven (7) days after the end of the Nomination Period. This intervening period between the end of the Nomination Period and the first day of the General election shall be the campaigning period for the candidates.
56. The duration of the General Election shall be no less than one (1) day and no more than three (3) days. The General Elections shall be held on consecutive days.
57. All positions of the Management Committee stipulated in the sources of law stated in section 6 shall be elected during the General Election.
58. If there is more than one (1) candidate nominated for a Management Committee position, a Contested Vote shall be held. If there is only one (1) candidate for the Management Committee position, a Vote of Confidence shall be held.
 - (1) For the avoidance of doubt, the number of candidates refers to the number of individual candidates, not the number of groups of candidates.
59. For a Contested Vote for a Management Committee position, the candidate with the greatest number of valid votes cast shall be deemed elected to that position. For a Vote of



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Confidence, the candidate shall be elected to the Management Committee position if the candidate obtains the approval of no less than half (1/2) of the valid votes cast.

60. For the General Election, each Constituent Club shall opt to conduct either physical voting or online voting but not both.
- (1) For physical voting, the procedures and formats prescribed under Part IV shall apply.
 - (2) For online voting, the procedures and formats prescribed under Part V shall apply.

Conflicts of Duty

61. All NUSSU Executive Committee Representative candidates shall not concurrently run as Management Committee candidates of any Constituent Club.
- (1) Candidates shall choose to run either as a NUSSU Executive Committee Representative candidate or a Constituent Body Management Committee candidate but not both.
 - (2) This exclusion applies uniformly across all Constituent Bodies, even if different Constituent Bodies are involved.
62. For the avoidance of doubt, Article 3.5(3)(a) of the NUSSU Constitution shall be interpreted to mean that NUSSU Executive Committee Representatives shall not concurrently be a Management Committee member, with voting rights, of any Constituent Club.
- (1) This precludes NUSSU Executive Committee Representatives from being co-opted into their respective Constituent Club's Management Committee after their election as Executive Committee Representatives if there is a direct conflict of interest between the two or more roles.

Fair and Transparent Elections

63. Any candidate engaging in unfair practices, foul play, and/or any act prejudicial to the integrity and transparency of any election, as determined by the relevant Constituent Club Election Committee or Union Election Committee, shall be immediately disqualified.
64. Any candidate found to have benefitted from unfair practices, foul play, and/or any act prejudicial to the integrity and transparency of any election, notwithstanding that they may



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not have engaged in said conduct, may be liable to have his/her candidacy invalidated at the discretion of the relevant Constituent Club Election Committee and Union Election Committee.



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Part IV – Physical Voting Procedures and Format

Formats of Physical Ballots

65. There shall be separate physical ballots for Management Committee candidates and NUSSU Executive Committee Representatives candidates. They shall be issued separately to every voter.
66. Each voter shall produce his/her matriculation card before being issued his/her ballots.
67. For both Contested Votes and Votes of Confidence, each ballot shall consist of a title, instructions, a table with two (2) columns and an appropriate number of rows.
 - (1) The title shall be in the following format: Constituent Club's name, the type of candidate and the type of ballot.
 - (2) The type of candidate shall be "Management Committee Candidates".
 - (3) The type of ballot shall be either "Contested Vote" or "Vote of Confidence"

Illustration 1 – The title for a ballot of Contested Vote shall be "Constituent Club X, Management Committee Candidates – Contested Vote"

Illustration 2 – The title for a ballot of Vote of Confidence shall be "Constituent Club Y, Management Committee Candidates – Vote of Confidence"

68. The instructions shall tell the voter the nature of the ballot, the steps he needs to produce a valid vote, the maximum number of votes he may give and the consequences of an invalid vote.
 - (1) The nature of the ballot shall tell the voter the type of candidates he is voting for and the nature of the vote.

Illustration – "This is a Vote of Confidence for the Management Committee candidates."
 - (2) The steps needed for the voter to produce a valid vote shall include the type(s) of accepted marking in the voting column.

Illustration – "To cast a vote for a candidate, you may mark the box on the right side of the candidate's name. Any markings made outside any boxes may render the entire ballot invalid."
 - (3) The maximum number of votes shall tell the voter the maximum number of votes he may cast (the number of vacancies for Management Committees/Management Committee positions). There shall be no minimum



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number of votes the voter may cast.

Illustration 1 – “As this is a Contested Vote, you may only vote up to a maximum of X candidates. If you vote for more than X candidates, the entire ballot will be rendered invalid. There is no minimum number of votes that you have to cast.”

Illustration 2 – “As this is a Vote of Confidence, there is no maximum or minimum number of votes that you may cast. A blank box shall be interpreted as a ‘No’ vote for that particular candidate. However, any invalid markings may render the entire ballot invalid.

- (4) The consequences of an invalid vote shall be made known to the voter.

Illustration – “Any invalid markings and other infringing actions made may render the entire ballot invalid even though such markings or actions are only confined to one or a few of the candidates’ voting box.”

69. The first row of both columns shall be the header row. The left cell of the header row shall contain the heading “Candidates” while the right cell of the header row shall contain the heading “Yes”.

- (1) The names of the candidates shall be listed in the left column and sorted, from top to bottom, in increasing order of their surname or, if they do not have a surname or two candidates have similar surnames, by their given names.
- (2) Each row shall contain the name of only one (1) candidate. No voting for a group or groups of candidates are allowed.
- (3) The right column, also known as the voting column, of each row, other than the header row, shall remain empty and free of markings.
- (4) A sequential and consecutively running serial number shall be printed at the bottom-left hand corner of each ballot.
 - i. Such serial numbers shall run from “1” to the total number of ballots printed.

70. There shall be one (1) ballot box for voters to deposit their ballots into for Management Committee ballots. The ballot box shall be labelled “Management Committee Ballots”

71. Each voter shall be issued with a serial-numbered ballot. The voter shall be allowed to deposit or not deposit the ballot into the ballot box.

72. The Returning Officer of each Constituent Club Election Committee shall take note of the maximum serial number of the ballots issued.



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Validity of Physical Ballots

73. The validity of any particular ballot shall be determined, individually and separate from the other ballots, by the Returning Officer of the Constituent Club Election Committee.
- (1) The criteria of invalidity of a particular ballot shall be provided and announced by the Returning Officer of the Constituent Club Election Committee, at least one (1) day before the External Elections.
 - (2) However, if any of the Election Officers object to the Returning Officer's decision, for both validity and invalidity, a vote will be taken among the Constituent Club Election Committee on the invalidity of that ballot. The results of such a vote shall be taken only once and shall be conclusive and binding.
 - (3) A ballot shall be deemed invalid only if no less than two-thirds (2/3) of the Election Committee support the invalidation of that ballot, excluding abstentions.
 - (4) Any member of the Election Committee may opt to abstain from the decision. Any abstention shall not be deemed to support invalidating that ballot.
74. The invalidity of any part of the ballot shall render the entire ballot invalid, notwithstanding the fact that the reasons of invalidity are confined only to a particular or a few candidates.
75. Any ballot which has a serial number greater than the maximum serial number noted pursuant to section 72(4)(i) shall be automatically invalid. The invalidity of such ballots shall not be challenged.
76. Any ballot which has its validity determined shall be marked accordingly ("Valid" or "Invalid") by the Constituent Club Election Committee on the top-right hand corner of the ballot.

Counting of Physical Votes

77. The counting of votes shall be conducted during or after the determinations of validity for all ballots.
78. The final results of the Management Committee Elections shall be collated and publicised according to the provisions of this Regulation.



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Part V – Online Voting Procedures and Format

Formats of Online Ballots

79. This Part shall not preclude any Constituent Club from requiring voters to be present at a predetermined physical location, or locations, to vote using electronic/online means.
80. There shall be separate online ballots for Management Committee candidates and NUSSU Executive Committee Representatives candidates. The ballots can take place using the same portal/platform, and may even share the same voting exercise, but:
- (1) Ballots must be listed on separate electronic pages; and
 - (2) Ballots must be titled appropriately, and attention must be called to the type of ballot.
81. Each voter shall be required to verify his/her identity before being allowed to vote.
- (1) The Constituent Club Election Committees shall configure the online interface to ensure that only those eligible voters (i.e. members of their respective Constituent Clubs) are allowed to vote.
 - (2) The Constituent Club Election Committees shall configure the online interface such as to ensure that those who have voted shall not be allowed to vote again.
82. For both Contested Votes and Votes of Confidence, each ballot shall consist of a title, instructions, a table with two (2) columns and an appropriate number of rows.
- (1) The title shall be in the following format: Constituent Club's name, the type of candidate and the type of ballot.
 - (2) The type of candidate shall be "Management Committee Candidates".
 - (3) The type of ballot shall be either "Contested Vote" or "Vote of Confidence"
- Illustration 1 – The title for a ballot of Contested Vote shall be "Constituent Club X, Management Committee Candidates – Contested Vote"*
- Illustration 2 – The title for a ballot of Vote of Confidence shall be "Constituent Club Y, Management Committee Candidates – Vote of Confidence"*
83. The instructions shall tell the voter the nature of the ballot, the steps he needs to produce a valid vote, the maximum number of votes he may give and the consequences of an invalid vote.
- (1) The nature of the ballot shall tell the voter the type of candidates he is voting for



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and the nature of the vote.

Illustration – “This is a Vote of Confidence for the Management Committee candidates.”

- (2) The steps needed for the voter to produce a valid vote shall include the type(s) of accepted marking in the voting column.

Illustration – “To cast a vote for a candidate, you may click the checkbox on the right side of the candidate’s name.”

- (3) The maximum number of votes shall tell the voter the maximum number of votes he may cast (the number of vacancies for NUSSU Executive Committee Representatives). There shall be no minimum number of votes the voter may cast.

Illustration 1 – “As this is a Contested Vote, you may only vote up to a maximum of X candidates. If you vote for more than X candidates, the entire ballot will be rendered invalid. There is no minimum number of votes that you have to cast.”

Illustration 2 – “As this is a Vote of Confidence, there is no maximum or minimum number of votes that you may cast. A blank box shall be interpreted as a ‘No’ vote for that particular candidate. However, any invalid markings may render the entire ballot invalid.

- (4) The consequences of an invalid vote shall be made known to the voter.

Illustration – “Any infringing actions made may render the entire ballot invalid even though such markings or actions are only confined to one or a few of the candidates’ voting box.”

84. The first row of both columns shall be the header row. The left cell of the header row shall contain the heading “Candidates” while the right cell of the header row shall contain the heading “Yes”.

- (1) The names of the candidates shall be listed in the left column and sorted, from top to bottom, in increasing order of their surname or, if they do not have a surname or two candidates have similar surnames, by their given names.
- (2) Each row shall contain the name of only one (1) candidate. No voting for a group, or groups, of candidates is allowed.
- (3) The right column, also known as the voting column, of each row, other than the header row, shall contain only one (1) unchecked checkbox.



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85. For Contested Vote ballots, the voting interface shall prevent a Member from checking more checkboxes than the maximum number allowed.
86. There shall be a confirmation page stating the choices the voter has made with two (2) options for the voter – to confirm his voting choices or to amend his voting choices.
 - (1) If he chooses to amend his voting choices, his previous choice shall not be recorded down in any manner.
 - (2) The vote shall only be deemed to be made when he has confirmed his voting choices on the confirmation page. Upon confirming his vote, the interface shall state clearly that his vote has been cast.

Validity of Online Ballots

87. The validity of any particular ballot shall be determined, individually and separate from the other ballots, by the Returning Officer of the Constituent Club Election Committee.
 - (1) However, if any of the Election Officers object to the Returning Officer's decision, for both validity and invalidity, a vote will be taken among the Constituent Club Election Committee on the invalidity of that ballot. The results of such a vote shall be taken only once and shall be conclusive and binding.
 - (2) That ballot shall be deemed invalid only if no less than two-thirds (2/3) of the Constituent Club Election Committee support the invalidation of that ballot, excluding abstentions.
 - (3) Any member of the Constituent Club Election Committee may opt to abstain from the decision. Any abstention shall not be deemed to support invalidating that ballot.
88. The invalidity of any part of the ballot shall render the entire ballot invalid, notwithstanding the fact that the reasons of invalidity are confined only to a particular or a few candidates.
89. The voting platform shall be responsible for generating the full list of voting choices by the voters for the Constituent Club Election Committee's verification.

Counting of Votes

90. The counting of votes shall be conducted after the determinations of validity of all ballots.



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91. The final results of such elections shall be collated and publicised according to any relevant provisions of these Regulations, and the Standing Orders of the Union Election Committee and the relevant Constituent Club Election Committee.
- (1) The online voting platform may assist in the collation of the voting results but its collation shall not be in and of itself conclusive.
 - (2) The Constituent Club Election Committee shall have the right to add to, vary or amend the results collated by the voting platform under the powers provided by Parts II, III and V.